

TEACHER RECOMMENDATION REQUEST FORM

To help your teachers prepare an effective letter of recommendation on your behalf, we ask that you initiate your request with the same thought and care that your counselor will exercise in teacher with insights for your letter. It is recommended that you type the following information, questions and responses in a word document so it will be easy to read. Keep a copy on your computer hard drive. Please attach a resume/brag sheet with this recommendation form.

STUDENT NAME: _____

GPA/RANK: _____

TEACHER: _____

COURSE: _____

1. How did this class help you grow as a learner?
2. What do you see as your greatest achievement in this class and what areas did you work hard to improve?
3. What ideas, understanding, and knowledge did you take away from this class?

List colleges/universities you would like your teacher to send letter of recommendation to:

<i>College/University Name</i>	<i>Due Date</i>
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

1. What is your intended college major?

2. What is your career goal?

**Please attach a resume/brag sheet with this form*