



Board of Education Buildings & Grounds Committee Meeting

Wednesday, December 7, 2011
Board Conference Room, District Administrative Offices

MINUTES

The Board Building & Grounds Committee met on December 7, 2011 at 4 p.m. in the D88 Board Room.

Those present included: Donna Cain (arrived at 4:10 p.m.), Tommy Edmier, Mark Johnson, and Jay Irvin

Others present included: Scott Flanagan, Scott Richards, Tom Cantlin, Courtney Dement, Scott Helton, Bob Flemming, Bruce Martin, Tom Manka, and Christine Tomasino.

Mr. Martin distributed the agenda for the December 7th meeting. Representatives of Wight & Co. presented a review of Pay Apps 7, \$161,465.33 and Pay App 8, \$271,854.61. Wight informed the committee that the pay apps reflected retainage for warranties and drawings where necessary.

Wight reviewed the summer construction punch list and closeout items. It appears that AT is 90% complete; WB 75% complete from the summer work list. Both administrative staffs walked the projects with Wight to ensure that work was completed as expected. The WB walk through found "plumb wall" issues in the bathrooms that were renovated. The contractor has agreed to a credit for the work, or the work can be replaced. Members of the Building and Grounds Committee will look at the plumb walls to determine next steps.

The Committee reviewed the unfinished "B List" items and estimated budget. \$390,794 in work is schedule to be completed or has been completed. \$270,000 remains in the original "B List" budget. There is more work on the list than money to complete the list. Consequently, the Committee suggested a meeting on January 18 to review the possible priorities from the "B List" if resources are short.

The administration also responded to requests from the Committee members to present an "annual maintenance" schedule for work such as roofs, fans, motors, AT Greenhouse ventilation, District Office air conditioning, analysis of WB gym floor, etc.

The annual work can be quite expensive. The discussion reviewed the need for annual required maintenance, the budget available for such work and whether the "B List" should be shortened to allow for saving remaining resources for other future work.

Some of the upcoming "summer annual maintenance work" includes: roof inspections for roof replacement schedule; WB ventilation in graphic arts lab; sidewalk repair and other items. The ventilation work at WB requires testing to determine the nature of any odors, fumes or smells and how best to remove those from the hallways, rooms.

Bruce reported that there remains about \$900,000 from the regular BTF project, money than can be used for either the "B List" items or for annual maintenance scheduled work. A future bond sale would provide funds for annual summer work, as has been done in the past.

A question was raised on the installation of the AT Varsity Baseball Field asphalt and why it could not be completed before the plants closed. Scott Richards indicated that the asphalt plant closed and the contractor was committed to that specific plant and would not go to another plant.

The meeting adjourned at 6:20 p.m.

President, Board of Education

Secretary, Board of Education

Attest: _____
Date