



Buildings and Grounds Committee Meeting

Tuesday, September 18, 2012

Board Conference Room, District Administrative Office

MINUTES

Present: Jay Irvin, Donna Cain, Tommy Edmier, Mark Johnson, Scott Helton, Scott Richards, Jim Mark, Scott Flanagan, John Doherty, Kraig Riebock, Tom Cantlin, Tom Manka, Matt Thompson, Bob Flemming, Bruce Martin

Meeting called to order at 4:35 p.m. in the District 88 Conference Room.

- o The meeting began with a review of payment applications #15 and #4 by Wight & Co. A question arose whether or not the district was responsible for payment to Best Built Fence for \$1,000 on payment application #15. Wight & Co. advised that the removal of the fence to complete the Addison Trail baseball field work was not part of any contractors' scope and therefore was a cost to the district. The Committee approved Payment Applications #15 for \$8,861.30 and #4 for \$257,965.67 as presented.
- o Wight & Co. provided an overview on the closeout of summer 2011 and 2012. Wight advised that they are working on 3 open items, the first two at Willowbrook – 1.) A design change for the overhead walkway, 2.) A tone generator was recommended to address issues with bell/music system, 3.) Tree ring at Addison Trail by stadium, needed to be cleaned out by contractor so a tree could be planted.
- o John Doherty from Bovis Lend Lease reviewed a matrix (attachment included) that included: the contractor name, remaining item(s) open, responsibility for follow-up, date required and any comments open items include Abbey Paving and advised that Wight & Co. needed to provide a written plan of corrective action to Abbey. Western DuPage, needs to correct an elevation issue at both schools. Vortex Flooring started corrective flooring work on Tuesday in the fitness center at Willowbrook and should be completed in two weeks. Rex Electric owes an A/V connection in foods lab at Addison Trail, District 88 staff/Technology Director will schedule a walk-thru to identify all open items with Bovis Lend Lease and contractor.

- o Bovis Lend Lease provided two landscape proposals that address open items in the Addison Trail (north) detention area. The committee suggested waiting until Wednesday morning to allow Countrywide to confirm their submission. Mr. Martin was directed to email the committee on Wednesday morning with the information from Countrywide.
- o The committee was informed that a final credit of \$1,000 was received from Pro-Fence II and approved final release of payment.
- o A change order was presented by Bovis Lend Lease for Wilkin Insulation Co. The change order addresses additional fireproof patching at Addison Trail. The committee confirmed with Bovis Lend Lease that the work would be certified upon completion and would be completed over winter break. Change order #005 was approved for \$12,300.
- o The committee heard a proposal from Bovis Lend Lease for a final payout. The committee directed administration to bring a final payment request forward as an action item to Monday's board meeting.
- o The district administration provided a status update on the Willowbrook baseball field. It was reported that the backstop was installed, irrigation system was installed and being tested, infield work had been regraded – all as scheduled. Upcoming work for the drainage and red ash installation was expected to start on Wednesday and may be finished by week's end. Infield sod will be installed next week.
- o The next meeting was scheduled on October 16, 2012 at 5:00 p.m.

The meeting adjourned at 6:10 p.m.

President, Board of Education

Secretary, Board of Education

Attest: _____
Date