



---

## Board of Education – Board Officers Meeting

Friday, October 5, 2012

Board Conference Room, District Administrative Office

### MINUTES

#### Call to Order

Mrs. Cain, president of the board, called the meeting to order at 8:30 A.M.

#### Roll Call

Members Present: Donna Cain, Jay Irvin, Sharon Kucik

Members Absent: None

Others Present: Scott Helton, Ray Kleminski

#### Items for Discussion:

- **EMS –Job Description/Classification Study-Review**

The format of the study was discussed. Timelines and follow up protocols were discussed in relation to the findings of the study.

- **Residency Verification**

An update was provided regarding the process of collecting feedback. Scott will address the CAC members at each building and provide them with hard copies of a survey and the links to an online survey related to feedback and possible adjustments concerning the future implementation of the residency verification program.

- **November 7<sup>th</sup> Joint Board Meeting Review**

The goals, objectives and agenda items were discussed. The focus will be on the articulation efforts between Districts 4, 45, 48 and 88 related to the implementation of the Common Core Standards.

- **Educational Focus –Update**

A discussion was held regarding the educational focus item for the next Board of Education meeting on Monday, October 29, 2012. The work of the English departments was discussed. Their common assessment work, district wide writing rubric, and alignment to the common core standards were highlighted. Mr. Brett Blair, English Department Chair from Willowbrook High School, and Ms. Amy Ferraro, English Department Chair from Addison Trail will present to the Board of Education on October 29, 2012.

- **Superintendent's Goals & Activities**

Scott provided a review of progress towards the Superintendent's performance goals and indicators including tasks and schedules for implementation of the strategic plan. A discussion was held regarding setting the dates for a closed session mid-year review. The group decided that the dates of January 14, 2013 and January 28, 2013.

- **Scheduling of November and January Board Officers Meetings**

The dates of Friday, November 9th--Noon and Friday, January 25, 2013-time TBA

- **Policy Committee Proposal/Discussion**

A discussion was held concerning proposing the creation of a policy committee to the full Board of Education. The creation of the policy committee would eliminate the need for a curriculum council and a behavior interventions committee. The issues of curriculum and behavior reviews could be handled within a policy committee structure.

**Adjournment**

The meeting was adjourned at 9:45 A.M.

---

President, Board of Education

---

Secretary, Board of Education

Attest: \_\_\_\_\_  
Date