



---

## **Board of Education Regular Business Meeting**

Monday, August 13, 2012

Board Room, District Administrative Offices

7:30 P.M.

### **MINUTES**

#### **Call to Order**

Mrs. Cain, president of the board, called the meeting to order at 7:30 p.m.

#### **Pledge of Allegiance**

#### **Roll Call**

Members Present: Mrs. Lullo, Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Cain

Members Absent: None

Others Present: Dr. Helton, Messrs. Martin, Wildes, Ms. Barbanente, Kimpton, Duffin, Schweigert, Sears.

#### **Petitions and Hearings**

None

#### **Recognition of District 88 Successes**

- o National School Public Relations Association (NSPRA) Recognition  
Dani Schweigert, Director of Community Relations announced that District 88 recently received several awards from the National School Public Relations Association (NSPRA). Some of the awards received were: Golden Achievement Award for the District 88's newsletter; Honorable Mention for Excellence in Writing; Award of Merit for Excellence in Writing; and Honorable Mention for Marketing Publications.

### **DISCUSSION ITEMS REQUIRING NO ACTION**

#### **Financial Reports:**

##### **1. List of Bills – June 2012**

Mr. Martin recommended that the List of Bills for June 2012 in the amount of \$8,595,091.93 be approved with the exception of check #490473 to Thomas and Sharon Kucik and check #489144 to Thomas Edmier.

Financial Reports - continued

2. List of Bills – July 2012

Mr. Martin recommended that the List of Bills for July 2012 in the amount of \$1,950,077.88 be approved.

3. Treasurer's Report – June 2012

Mr. Martin recommended that the Treasurer's Report for June 2012 reflecting the ending balance of \$49,576,456.49 be approved.

4. Treasurer's Report – July 2012

Mr. Martin recommended that the Treasurer's Report for July 2012 reflecting the ending balance of \$48,254,038.17 be approved.

**Donation**

Dr. Helton recommended that the donation of \$400.00 to the Transition Program at DuPage High School District 88 be accepted from the Knights of Columbus, Bloomingdale Council.

**DISCUSSION ITEMS REQUIRING ACTION**

A. **Title I District Plan**

Mr. Johnson moved and Mrs. Kucik seconded to approve the Title I District Plan as presented.

Roll Call vote:

Ayes: Mr. Johnson, Mrs. Kucik, Mrs. Lullo, Mr. Gillen, Mr. Irvin, Mr. Edmier,  
Mrs. Cain

Nays: None

Motion carried unanimously.

B. **Personnel**

Mrs. Kucik moved and Mrs. Lullo seconded to approve the following personnel report as presented:

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier,  
Mrs. Cain

Nays: None

Motion carried unanimously.

Personnel - continued

Administrative Staff Appointment

- Aaron Lenaghan, Director of Technology, Teaching & Learning: Salary - \$93,500 annually, effective August 28, 2012.

Certified Staff Appointments

- Keith Marston, Addison Trail Dean of Students: Salary - Scale V, Step 9 - \$77,230.70 plus \$6,957.72 stipend, effective 2012-2013 school year.
- Jessica Noelke, Addison Trail Part Time World Language Teacher: Salary - Scale I, Step 1 - \$18,072.00 – 4/11ths of \$49,698.00 including a \$1,129.50 Resource Stipend, effective 2012-2013 school year.
- Lindsey Thomas, Willowbrook Literacy Teacher: Salary - Scale III, Step 5 - \$61,277.64, effective 2012-2013 school year.

Classified Staff Appointments

- Natalie Cioe, Willowbrook Achieve Teacher Aide: Salary - \$18,919.53, effective: 2012-2013 school year.
- Catherine Disterheft, Willowbrook Literacy Teacher Aide: Salary - \$18,919.53, effective 2012-2013 school year.
- Samantha Dvorak, Willowbrook Special Education Teacher Aide: Salary - \$18,919.53, effective 2012-2013 school year.
- Lauren Presta, District Office Secretary to the Superintendent: Salary - 12 Month Clerical, Level VII, Step 5 - \$50,774.21 annually, effective September 5, 2012.
- Erika Roman, Addison Trail Health Secretary: Salary - 10 Month Clerical, Level II, Step 1 - \$28,619.06 annually, effective August 13, 2012.
- Adam Wood, Willowbrook Literacy Teacher Aide: Salary - \$18,919.53, effective 2012-2013 school year.

Classified Staff Resignations

- Caitlyn Buscher, Willowbrook Literacy Teacher Aide: effective end of the 2011-2012 school year.
- Sandra Koziol, Addison Trail Special Education Teacher Aide, effective end of the 2011-2012 school year.
- Caitlin Scheib, Willowbrook Literacy Teacher Aide, effective end of the 2011-12 school year.

Classified Staff Change in Status

- Sonia Hernandez, From Addison Trail Health Secretary to Administrative Secretary: Salary -12 Month Clerical, Level IV, Step 1 - \$38,824.67 annually, effective July 30, 2012.

C. **Ratification of BTF Building & Grounds Committee Actions**

1. Wight Application for Payment

Mrs. Kucik moved and Mrs. Lullo seconded to approve Wight & Co., Application for Payment #13 - \$37,382.34; Wight Application for Payment #14 - \$22,050.00; Wight Application for Payment #3 - \$54,845.29 as presented.

Ratification of BTF Building & Grounds Committee Actions - continued

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Edmier, Mr. Johnson, Mr. Gillen, Mr. Irvin,  
Mrs. Cain

Nays: None

Motion carried unanimously.

2. Willowbrook Baseball Field

Mrs. Kucik moved and Mrs. Lullo seconded to approve the proposals from the following vendors:

- o Midland Group Property Services for in field renovation in the amount of \$12,500.00 and Sprinkler system installation in the amount of \$14,500.00.
- o HSS Hard Surface Solutions for installation of red ash product in the amount of \$13,900.00 and installation of drainage system and re-grading of turf area in the amount of \$8,800.00.

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Lullo, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier,  
Mrs. Cain

Nays: None

Motion carried unanimously.

3. A/C Unit Replacement at District Office

Mrs. Kucik moved and Mr. Edmier seconded to approve the proposal to furnish and install a new roof top air conditioning unit at the District Office from Oak Brook Mechanical Services in the amount of \$31,000.00.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Edmier, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mrs. Lullo,  
Mrs. Cain

Nays: None

Motion carried unanimously.

D. **Ratification of Summer Purchasing Committee Actions**

Mrs. Kucik moved and Mr. Johnson seconded to approve the summer purchases that exceeded \$5,000.00.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Lullo,  
Mrs. Cain

Nays: None

Motion carried unanimously.

E. **Approval of List of Bills Exceeding \$5,000.00 for August 2012**

Mrs. Kucik moved and Mr. Edmier seconded to approve the list of payments to vendors whose total for the month exceeded \$5,000.00.

Roll Call vote:

Ayes: Mrs. Kucik, Mr. Edmier, Mr. Gillen, Mr. Irvin, Mrs. Lullo, Mr. Johnson, Mrs. Cain

Nays: None

Motion carried unanimously

**Information/Discussion Items**

**Educational Focus Items for August 27, 2012**

Mrs. Barbanente reviewed the upcoming educational focus items for the August 27, 2012 board meeting that will include an overview of the School Improvement Process, and a report on Summer School.

**Freedom of Information Requests**

The following Freedom of Information requests were received and fulfilled:

- A request from Robert Baier for bid records, bid announcements, work orders, invoices, receipts of payment, certified copies of payroll and names of contractors, sub-contractors or brokers on any locker demolition or new installation.
- A request from Melissa Silverberg for information on the contract for the District Superintendent and any revisions or additions made since January 1, 2008 and any bonus information for any additional compensation given, including the date and amount of the bonus from January 1, 2008 to present.

**Credit Card Summary**

Mr. Martin reviewed the district's credit card use report for June and July 2012, as outlined in Board Policy 4:55, Use of Credit and Procurement Cards.

**Budget Status Report (Unaudited) June 2012**

Mr. Martin presented the unaudited budget summary and analysis reports for the 2011-2012 fiscal year. He provided information summarizing a comparison of "budget to actual" revenue and expenditures for 2011-2012 reviewing the Education fund, Operations and Maintenance fund, Transportation fund, Debt Service fund, Capital Projects fund, Working Cash fund, and the IMR fund. The FY13 tentative operating budget includes a deficit budget of \$2.8 million. Included in this amount is \$1,200,000 in technology purchases to support the district's tech plan.

**School Recognition**

Principal Krause and Principal Helton highlighted upcoming events, accomplishments and recognitions for each school.

**Addison Trail**

- Student registration began for the 2012-13 school year on August 13 and will conclude on August 16.
- An orientation was held on August 13 for freshman students. Also offered was a freshman parent meeting.
- Summer athletic camps have concluded, with fall sports beginning. Addison Trail's first home football game is August 31. First day of classes for students is August 22.

**Willowbrook**

- This summer, Willowbrook offered a program called Progress 2012 to help incoming students become acquainted with the school and the expectations at Willowbrook. One hundred twenty-four freshmen participated.
- Fall sports began August 8 and are off to a great start.
- District 88 new teachers will participate in an orientation day at the District Office on August 17.
- First day of classes for students is August 22. Willowbrook's first home football game is August 24.

**Board Member Reports**

- Dr. Helton thanked the administrative team for great workshops that were held in August where they diligently worked on aligning the curriculum.
- Mr. Johnson welcomed Dr. Helton as the new superintendent to his first official Board meeting. Mr. Johnson also reported out on LEND.
- Mrs. Cain thanked the Board for the many meetings they attended over the summer months.

**Public Comments**

None

**Announcements**

- Educational Focus Board Meeting: Monday, August 27, 2012, 7:30 p.m., District, Board Room located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

**Adjournment**

Mrs. Kucik moved and Mrs. Lullo seconded that the meeting adjourn.

Voice vote.

Motion carried unanimously. The board meeting adjourned at 8:35 p.m.

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

Attest: \_\_\_\_\_  
Date