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## **Board of Education Regular Business Meeting**

Monday June 11, 2012

Board Room, District Administrative Offices

7:30 P.M.

### **MINUTES**

#### **Call to Order**

Mrs. Cain, president of the board, called the meeting to order at 7:30 p.m.

#### **Pledge of Allegiance**

#### **Roll Call**

Members Present: Mrs. Lullo, Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Cain

Members Absent: None

Others Present: Drs. Humphrey, Helton; Messrs. Martin, Krause, Bolden; Ms. Duffin, Schweigert, Sears

#### **Petitions and Hearings**

None

#### **Adoption of Resolution for Steven K. Humphrey, Superintendent of Schools**

On behalf of the Board of Education, Mrs. Cain presented Dr. Steve Humphrey with a Resolution recognizing him for his leadership and commitment to District 88. Dr. Humphrey will retire on June 29, 2012. Mr. Johnson moved and Mrs. Kucik seconded to adopt the resolution for Steven K. Humphrey.

Voice Vote

Motion carried unanimously.

### **DISCUSSION ITEMS REQUIRING NO ACTION**

#### **List of Bills – May 2012**

Mr. Martin recommended that the List of Bills for May 2012 in the amount of \$5,139,489.42 be approved with the exception of check #487068 to Mark Johnson.

Discussion Items Requiring No Action - continued

**Treasurer's Report – May 2012**

Mr. Martin recommended that the Treasurer's Report for May 2012 in the amount of \$30,782,808.57 be approved.

**Budget Status Report – May 2012**

Mr. Martin recommended that the Budget Status Report for May 2012 be approved as presented.

**Fundraiser**

Mr. Martin recommended that the fundraiser contract for the Addison Trail Blazettes to sell candy be approved.

**Prevailing Wage Resolution**

Mr. Martin stated that the district is required to annually adopt the prevailing wage resolution, file it with the Secretary of State and publish a notice in the paper. The district works with other governmental agencies in Addison and Villa Park to publish one notice for all of the public bodies. It is recommended to adopt the prevailing wage resolutions.

**Property/Casualty/Liability Insurance Renewal**

Mr. Martin recommended that the board approve the payment of \$204,381 to the Collective Liability Insurance Cooperative for the 2012-2013 school year for property/casualty/liability insurance coverage.

**Tentative Budget 2012-2013**

Mr. Martin recommended that the tentative budget for 2012-2013 be adopted and placed on display in the District 88 Office as of Tuesday, June 26, 2012.

**Establish Public Hearing Date**

Mr. Martin recommended that the public hearing date regarding the 2012 – 2013 tentative budget be held on Monday, September 17, 2012 at 7:30 p.m. in the District 88 Boardroom.

**Personnel**

Mrs. Duffin recommended that the following personnel report be approved as presented.

**Certified Staff Appointments:**

It is recommended that the board approve the following certified staff appointments:

- Mary Barney, Willowbrook Career & Technical Education Department Chairperson: Salary - Scale IV, Step 15 - \$96,811.71 plus \$7,330.46 Department Chair Stipend, effective 2012-2013 school year.
- Christopher Carr, Willowbrook Math Teacher: Salary -Scale V, Step 6 - \$69,378.41, effective 2012-2013 school year.
- Michael Chabalowski, Willowbrook Part Time I & T Teacher: Salary: - Scale I, Step 3 - 43,101.72; 9/11ths of \$52,679.88, effective 2012-2013 school year.

Personnel - continued

- Stephen Kallaus, Willowbrook Part Time Art Teacher: Salary: Scale I, Step 8 - \$27,989.01 – 5/11ths of \$61,575.83, effective 2012-2013 school year.
- Brandi Kisse, Addison Trail Part Time Physical Education Teacher: Salary: Scale I, Step 1 - \$13,554.00 – 3/11ths of \$49,698 plus \$847.12 Resource Stipend, effective: 2012-2013 school year.
- Ashley Lupo, Addison Trail High School Part Time Math Teacher: Salary -Scale I, Step 1 - \$22,590 5/11ths of \$49,698 plus \$1,411.87 Resource stipend, effective 2012-2013 school year.
- Lilia Ocon, Addison Trail ACHIEVE English/English Teacher: Salary - Scale I, Step 1 - \$49,698.00, effective 2012-2013 school year.
- Katie Prast, Addison Trail English Teacher: Salary - Scale I, Step 2 - \$51,188.94, effective 2012-2013 school year.
- Michael Schultz, Willowbrook Part Time Science Teacher: Salary - Scale I, Step 1 - \$18,072.00 – 4/11ths of \$49,698.00, effective 2012-2013 school year.
- Amy Van Vlerah, Willowbrook Part Time Math Teacher: Salary - Scale I, Step 1 - \$27,108.00 – 6/11ths of \$49,698, effective 2012-2013 school year.

Certified Staff Re-Hire:

- Christopher Perkins, Willowbrook Part Time Special Education Teacher: Salary - Scale III, Step 1 - \$24,284.25 – 5/11ths of \$53,425.35, effective 2012-2013 school year.

Intern Staff Appointments:

- Lisa Baker, Addison Trail Social Work Intern: Salary - \$8,000 Stipend, effective 2012-2013 school year.
- Nina Gortowski, Addison Trail Social Work Intern: Salary - \$8,000 Stipend, effective 2012-2013 school year.

Classified Staff Appointment:

- Cesar Vallejo, Willowbrook Full Time ACHIEVE Behavior Interventionist Teacher Aid: Salary - \$13.98 hourly, effective 2012-2013 school year.

**SEPARATE ACTION ITEMS**

**Approval of List of Bills Exceeding \$5,000**

Mr. Johnson moved and Mr. Gillen seconded to approve and release the following payments to vendors whose total for the month to date is in excess of \$5,000.00: Cengage Gale, ECRA Group Inc., Follett Library Book Co., Green River Lines Inc., Hewlett-Packard Corporation, Jostens Inc., Meridian Banquets, Monaco Mechanical Inc., Mystic Blue Cruises, Plato Learning, and Proquest LLC.

Roll Call Vote:

Ayes: Mr. Johnson, Mr. Gillen, Mr. Edmier, Mrs. Lullo, Mrs. Kucik, Mr. Irvin, Mrs. Cain

Nays: None

Motion carried unanimously.

**Technology Leadership**

1. District Director of Technology, Teaching and Learning  
Mrs. Kucik moved and Mr. Gillen seconded to approve the posting and hiring of the position of District Director of Technology, Teaching and Learning.

Roll Call Vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mrs. Lullo, Mr. Johnson, Mr. Edmier, Mrs. Cain

Nays: Mr. Irvin

Motion carried.

2. Instructional Technology Coach  
Mrs. Kucik moved and Mr. Gillen seconded to approve the posting and hiring of the positions of Instructional Technology Coach; .08 teaching release at Addison Trail and a .8 teaching release at Willowbrook.

Roll Call Vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mr. Johnson, Mr. Irvin, Mr. Edmier, Mrs. Lullo, Mrs. Cain

Nays: None

Motion carried unanimously.

**Ratification of Technology Committee Actions**

Desktop Computer Purchase and Achieve Program Technology Purchases

Mrs. Kucik moved and Mr. Gillen seconded to approve the purchase of thirty-four desktop computers in the amount of \$27,710.00 and miscellaneous technology items in the amount of \$70,965.40 to be used to launch the new ACHIEVE programs at Addison Trail and Willowbrook in August 2012.

Roll Call Vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mr. Johnson, Mr. Irvin, Mr. Edmier, Mrs. Lullo, Mrs. Cain

Nays: None

Motion carried unanimously.

**INFORMATION/DISCUSSION ITEMS**

**Educational Focus Items for June 25, 2012**

Dr. Helton reviewed the upcoming educational focus items for the June 25 board meeting that will include the School Improvement Process for 2012.

### **Freedom of Information Request**

Dr. Humphrey reported that the following Freedom of Information request was received. District 88 has no records responsive to the first request. The second request was fulfilled.

- Mr. Johnny J. Lappe requested all requests for service, bids, requests for proposal and vendor contracts for "taxi" services(s) for the years 2006-2012 and provide a link to the online list of all vendors with school district contracts exceeding \$25,000.

### **Credit Card Summary**

Mr. Martin reviewed the credit card usage report for May 2012. The total activity for the month was \$4,031.57.

### **New and Revised Board Policies – Section 5 Personnel**

Board members reviewed the following Board Policies in Section 5 – Personnel: 5:10 Equal Employment Opportunity and Minority Recruitment; 5:20 Workplace Harassment Prohibited; 5:30 Hiring Process and Criteria; 5:50 Drug and Alcohol Free Workplace; 5:60 Expenses; 5:90 Abused and Neglected Child Reporting; 5:100 Staff Development Program; 5:120 Ethics and Conduct; 5:150 Personnel Records; 5:170 Copyright; 5:185 Family and Medical Leave; 5:190 Teacher Qualifications; 5:200 Terms and Conditions of Employment and Dismissal; 5:220 Substitute Teachers; 5:240 Suspension; 5:250 Leaves of Absence; 5:260 Student Teachers; 5:280 Duties and Qualifications; 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers; and 5:330 Sick Days, Vacation, Holidays, and Leaves. These policies will be brought back to the June 25, 2012 Board meeting for approval and adoption.

### **New and Revised Board Policies – Section 4 Operational Services**

Board members reviewed the following Board Policies in Section 4 – Operational Services: 4:30 Revenue and Investments; 4:70 Resource Conservation; 4:90 Activity Funds; 4:110 Transportation; 4:120 Food Services; 4:130 Free and Reduced-Price Food Services; 4:160 Hazardous and Infectious Materials; and 4:170 Safety. These policies will be brought back to the June 25, 2012 Board meeting for approval and adoption.

### **School Recognition**

Assistant Principal Michael Bolden and Principal Dan Krause highlighted upcoming events, accomplishments and recognitions for each school.

### **Addison Trail**

- PBIS celebration was held on May 30, celebrating good behavior throughout the year.
- Blazer Pride awarded over 5,500 "Acts of Kindness" this year.
- Congratulations to the Addison Trail students who performed at the National Tooling and Manufacturing Competition.
- The Senior Recognition Assembly was held on June 1.
- Prom was held on June 8 with 450 students attending.
- Summer camps have begun and summer school will begin June 18.

School Recognition - continued

**Willowbrook**

- The Human Relations Breakfast was held on May 24.
- The District 88 Talent Show, held on May 25, was a huge success showcasing the excellent talent in District 88.
- On May 29 the National Honors Society Induction was held.
- Prom and post prom activities were held on June 8.
- The Warrior Code barbeque was held on May 30.
- At the June 1 Senior Recognition Ceremony, it was announced that the Class of 2012 has set a school record by earning more than \$5.3 million in scholarships and awards!

**Board Member Reports**

- Mr. Johnson reported on the recent LEND meeting he attended which focused on pensions.
- Mr. Gillen gave recognition to the recent talent show and scholarship programs held at Willowbrook.
- Mrs. Cain thanked the Board for their participation at the June 10<sup>th</sup> graduation ceremonies.

**Public Comments**

None

**Announcements**

- Educational Focus Board Meeting: Monday, June 25, 2012, 7:30 p.m., District Board Room located at: District Administrative Offices, 2 Friendship Plaza, Addison, IL 60101.

**Closed Meeting**

Mr. Edmier moved and Mrs. Kucik seconded to go into closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pending litigation and discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 1202.06). The Board went into closed session at 8:55 p.m.

Roll Call Vote:

Ayes: Mr. Edmier, Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mrs. Lullo, Mr. Irvin, Mrs. Cain

Nays: None

Motion carried unanimously.

**Reconvene to Open Meeting**

The board returned to open session at 9:30 p.m.

Roll Call:

Members Present: Mrs. Kucik, Mr. Johnson, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Lullo,  
Mrs. Cain

Members Absent: None

**Action Necessitated By Closed Session**

1. Resignation/Retirement Agreement and Release for Laurie D. Brown  
Mrs. Kucik moved and Mr. Gillen seconded to approve as presented in closed session, the "Resignation Agreement and Release" for Laurie D. Brown.

Roll Call Vote:

Ayes: Mr. Johnson, Mr. Gillen, Mr. Edmier, Mrs. Lullo, Mrs. Kucik, Mr. Irvin, Mrs. Cain

Nays: None

Motion carried unanimously.

2. Administrative Salary Adjustment  
Mr. Johnson moved and Mrs. Kucik seconded to approve the allocation of not more than 1% for the FY2013 administrative salaries.

Roll Call Vote:

Ayes: Mr. Johnson, Mrs. Kucik, Mrs. Lullo, Mr. Gillen, Mr. Irvin, Mr. Edmier, Mrs. Cain

Nays: None

Motion carried unanimously.

3. Closed Session Minutes  
Mrs. Kucik moved and Mr. Gillen seconded to adopt the "Closed Session Resolution" causing the minutes of the closed sessions from December 19, 2011 through April 28, 2012 to remain classified; all other closed session minutes not enumerated on Exhibits A and B shall continue to remain classified.

Roll Call Vote:

Ayes: Mrs. Kucik, Mr. Gillen, Mr. Johnson, Mr. Irvin, Mr. Edmier, Mrs. Lullo, Mrs. Cain

Nays: None

Motion carried unanimously.

**Adjournment**

Mr. Gillen moved and Mrs. Kucik seconded that the meeting adjourn.

Voice vote.

Motion carried unanimously. The board meeting adjourned at 9:40 p.m.

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President, Board of Education

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Secretary, Board of Education

Attest: \_\_\_\_\_  
Date