



Buildings and Grounds Committee Meeting

Tuesday, January 22, 2013

Board Conference Room, District Administrative Office

MINUTES

Present: Donna Cain, Tommy Edmier, Mark Johnson, Scott Helton, Scott Flanagan, Ray Prokop, John Doherty, Courtney Dement, Tom Cantlin, Tom Manka, Bob Flemming, Bruce Martin

Meeting called to order at 5:10 p.m. in the District 88 Conference Room.

- o The meeting began with John Doherty from Bovis Lend Lease reviewing the latest matrix update listing open contracts. Doherty provided an update on the fitness center flooring at Willowbrook. Doherty reported that there are continued concerns about floor areas not adhering and/or bubbling and tiles not properly cut. Other areas of concern include the conference room (adjacent to the track area) that has yet to be addressed with the heaving of the floor. Doherty reported that he is awaiting a detailed report from Wight & Co that will outline the unsatisfactory work and will be forwarded to Vortex Flooring. Wight advised that the report is forthcoming. Doherty will advise of Vortex's response. Dependent on Vortex's response, it was noted that legal intervention may be necessary.
- o A review of payment application #49 was presented by Bovis Lend Lease. The Committee approved payment final application #49 to Rex Electric & Technologies for \$22,738.
- o A final change order in the amount of \$12,300 was presented by Bovis Lend Lease for Wilkin Insulation Co and approved by the Committee. This payment closes out the District's contract with Wilkin.
- o Wight & Co. provided a brief review of 2011 and 2012 summer work and advised that final payment applications are requested to be acted on. Wight also highlighted that a re-coating of the Addison Trail tennis courts was included in original bid and will be completed in spring 2013.

- o The Committee reviewed payment applications #8, #16, #17 and Invoice #31991 from Wight & Co. Payment application #8/\$27,291.51 was the final payment for summer 2012 work. Payment applications #16/\$1,882.00 and #17/\$35,360.74 included final payments for summer 2011 work. Invoice #31991/\$13,565.81 included 2013 summer work for professional services. The Committee approved all payment applications presented from Wight & Co.
- o Scott Flanagan from Wight & Co. reviewed the summer 2013 roofing project schedule and timeline (attachment enclosed). The base bid will include weekly inspections by the manufacturer. Flanagan advised that the bid would include construction management services as an alternate. Discussion also took place regarding liquidated damages, the committee agreed to not include due to the cost and limited coverage.
- o The meeting was scheduled on April 9, 2013 at 5:00 p.m.
- o The meeting adjourned at 5:40 p.m.

President, Board of Education

Secretary, Board of Education

Attest: _____
Date