



Building and Grounds Committee Meeting

Tuesday, August 7, 2012

Board Conference Room, District Administrative Office

MINUTES

Present:

Jay Irvin, Donna Cain, Tommy Edmier, Scott Helton, Scott Richards, Jim Mark, John Doherty, Kraig Riebock, George Benes, Tim Pierce, Tom Cantlin, Matt Thompson, Bob Daly, Dan Krause, Bob Flemming, Bruce Martin

Absent: Mark Johnson

Meeting called to order at 4:38 p.m. in the District 88 Conference Room.

- The meeting began with an overview of the Willowbrook High School baseball field proposal by the Midland Group. The representatives from Midland included George Benes and Tim Pierce. The scope of the project was reviewed that included the infield renovation/maintenance and sprinkler system replacement. Jay Irvin asked if grades were shot and Midland responded with yes some have been and additional grades will be shot if the project is approved. Committee members asked if the existing sprinkler system will be removed. Midland indicated that the heads will be removed but the underground lines will be abandoned. Midland left the meeting at 5:05 p.m.
- Mr. Martin disseminated an agenda and pay application documents as submitted by Wight & Co. for board review and approval.
- Pay Application #14 was submitted for payment totaling \$22,050.00. The Committee approved the Pay Application as presented. The work for this pay application was largely for the ATHS varsity baseball field.
- Pay Application #3 was submitted for payment totaling \$54,845.29. The Committee approved the Pay Application as presented. The work for this pay application was largely for Wight & Co. design fees and general conditions for summer 2012 work.
- Wight & Co. reviewed summer 2011 punch list/closeout completion. Scott Richards reported that bathroom shelves and hooks were installed at both schools; mortar staining was completed at the ATHS concession area and waiting inspection by Scott Flanagan. Richards also reported that painting touch-up work was completed in the ATHS concession area. Richards reported that 2012 work was 90% completed, the open items included the elevated walk-way at WBHS and punch list items.

- Bovis Lend Lease reviewed that status of open BTF contracts. John Doherty reviewed a matrix (attachment included) that included: the contractor name, remaining item(s) open, responsibility for follow-up, date required and any comments. Doherty went through all eight (8) open contracts and reviewed the open items and a proposed action plan. The following actions items were agreed upon: Bovis Lend Lease to obtain a price to fix the detention area at AHS. Bovis Lend Lease to request Abbey Paving to fix east parking lot under their base contract rather than warranty work. Bovis Lend Lease/Wight & Co. to forward a repair procedure to Pro-Fence II for asphalt work at WBHS pier. Bovis Lend Lease to submit final payment application of \$15,265 for Wilkin Insulation and to prepare a \$9,700 change order to complete remaining open work at AHS. Bovis Lend Lease to prepare an \$8,200 change order, and request a 2-year warranty for entire floor, to repair flooring in fitness center at WBHS.
- The Committee reviewed and approved the Willowbrook Varsity Boys Baseball field maintenance improvements. Midland Group will complete the infield renovation and sprinkler system replacement. HSS/Hard Surface Solutions will install red ash around dugout areas and install a drainage system. A new backstop was proposed, however the Committee directed D88 administration to obtain a cost to repair the backstop before making a final decision on replacement.
- The Committee reviewed and approved a proposal (attachment included) to furnish and install a new roof top air conditioning unit at the district office. The committee approved the low proposal of \$31,000 to Oak Brook Mechanical Services.
- The Committee reviewed an Emergency Check List form that will be used to assess facility conditions after/during extreme weather conditions.
- The Committee introduced or reviewed the following other items: facility usage by outside groups, exploring resources to irrigate detention areas that serve as sports fields, closing out the Bovis Lend Lease contract.

The meeting adjourned at 6:45 p.m.

President, Board of Education

Secretary, Board of Education

Attest: _____
Date