



## **DuPage High School District 88 Board of Education**

### **REGULAR BUSINESS MEETING**

**MONDAY, JUNE 16, 2008**

**Board Room, District Administrative Offices**

**7:30 P.M.**

## **MINUTES**

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### **CALL TO ORDER**

Mr. Johnson, president of the board, called the meeting to order at 7:32 p.m.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Members Present: Mr. DeLeon, Mr. Habel, Mrs. Kucik, Mrs. Cain, Mr. Johnson

Members Absent: Mr. Luebker, Mr. Irvin

Others Present: Drs. Humphrey, Helton, Messrs. Welch, Flemming, Krause, Thompson, Andrews, Ms. Barbanente, Yacobi, Duffin, Bollow, Anderson, Sears, and others not registered.

### **SECRETARY PRO TEM**

Due to the absence of Mr. Luebker, board secretary, Mrs. Kucik moved and Mr. DeLeon seconded to appoint Mrs. Cain as secretary pro tem for the June 16, 2008, 2008 board meeting.

Voice Vote.

Motion carried unanimously.

### **PETITIONS AND HEARINGS**

**NONE**

## **DISCUSSION ITEMS REQUIRING NO ACTION**

### **Financial Reports:**

1. **List of Bills – May 2008**

Mr. Welch reviewed the list of bills for May 2008. It was recommended that the expenditures, by fund, in the amount of \$5,802,721.96 be approved.

2. **Treasurer's Report – May 2008**

Mr. Welch recommended that the Treasurer's Report for May 2008, reflecting the ending balance of \$112,696,468.98 be approved.

3. **Budget Status Report – May 2008**

Mr. Welch recommended that the Budget Status Report for May 2008 be accepted as presented.

**Prevailing Wage Resolution**

Mr. Welch stated that the district is required to annually adopt the prevailing wage resolution, file it with the Secretary of State, and publish a notice in the paper. In an effort to save the cost of publishing, the district works with other governmental agencies in Addison and Villa Park to publish one notice for all of the public bodies. It is recommended that the Prevailing Wage Resolution for Addison and the resolution for Villa Park be adopted as presented.

**Property/Casualty/Liability Insurance Renewal**

Mr. Welch recommended that the board approve the payment of \$144,246.00 to Collective Liability Insurance Cooperative for 2008-2009 property/casualty/liability insurance coverage. This is a 6.2% increase from 2007-2008. This insurance coverage includes property, automobile, general liability, garage liability, boiler/machinery, school board legal liability, student accident, excess property, excess liability, and builders' risk.

**Worker's Compensation Insurance Renewal**

Mr. Welch recommended that the board approve the payment of \$257,871.00 to School Employees Loss Fund (SELF) for the 2008-2009 workers' compensation coverage. This is a 2.1% increase. The primary factors in determining the cost of workers' compensation are the number and work classifications of employees, the total payroll costs, work-related injury, the loss experience of the district, and medical costs related to the insurance market.

**Application for Extension of Time, Life Safety Amendments #17 and #23**

Mr. Welch recommended that the Application for Extension of Time to Complete Health/Life Safety Work items for Life Safety Amendments #17 and #23 be approved. Life Safety Amendments #17 (Addison Trail) and #23 (Willowbrook) were adopted in Fall 2005 to address recommendations noted in the June 2005 Ten-Year Life Safety Survey.

**Custodial Supplies**

Bids have been received for the purchase of custodial supplies for Addison Trail and Willowbrook. It is anticipated that the bids and recommendations for purchase will be presented to the board at the June 23<sup>rd</sup> board meeting.

**Tentative Budget 2008-2009**

Mr. Welch recommended that the tentative budget for 2008-2009 be adopted and placed on display in the District 88 Business Office as of Tuesday, June 24, 2008.

**Establish Public Hearing Date**

Mr. Welch recommended that the board establish a public hearing date regarding the 2008-2009 tentative budget. The public hearing will be held on Monday, September 22, 2008 at 7:30 p.m. in the district Boardroom.

**Ratification of BTF Planning/Construction Committee Actions****1. Asbestos Abatement**

Mr. Welch recommend to accept the bid submitted by EHC Industries, Inc. in the amount of \$184,500 for asbestos abatement at Addison Trail and the bid submitted by Technical Environmental Services, Inc. in the amount of \$274,600 for asbestos abatement at Willowbrook.

**Ratification of BTF Planning/Construction Committee Actions - continued**

2. Furniture – District Office

Mr. Welch recommended that authorization be given to purchase and installation office furniture for the new district office from Frank Cooney Company in the amount of \$60,700.

3. BTF #1 and #2: Civil and Mechanical Project

a. Mass Excavation

Mr. Welch recommended accepting the base bids for site excavation submitted by DuPage Topsoil in the amount of \$1,075,075 for Addison Trail and \$1,067,760 for Willowbrook.

b. Selective Demolition

Mr. Welch recommended accepting the base bid for selective demolition submitted by Break Thru Enterprises in the amount of \$159,600 for Addison Trail and \$113,600 for Willowbrook be accepted.

c. Site Utilities

Mr. Welch recommended accepting the base bid (less Alternate #6 deduction) for site utilities submitted by Neri Brothers Construction, Inc., in the amount of \$709,305 for Addison Trail and \$490,560 for Willowbrook be accepted.

d. Paving

Mr. Welch recommended accepting the base bid for paving submitted by Abbey Paving Company, Inc. in the amount of \$799,380 for Addison Trail and \$381,820 for Willowbrook be accepted.

e. Structural Steel Reinforcement

Mr. Welch recommended accepting the base bid for structural steel reinforcement submitted by Prairie Steel Construction in the amount of \$207,000 for Addison Trail and \$193,000 for Willowbrook.

f. Mechanical Infrastructure

Mr. Welch recommended accepting the bid for mechanical infrastructure submitted by Acitelli Heating & Piping in the amount of \$1,600,000 for Willowbrook and by Premier Mechanical in the amount of \$2,575,000 for Addison Trail.

**Personnel**

Mrs. Barbanente recommended that the following personnel be accepted and approved.

**Assistant Principal Appointment:**

- Lisa Bollow, Addison Trail Assistant Principal: Salary - \$107,000, effective July 1, 2008.

**Director of Deans Appointment:**

- Julio Del Real, Willowbrook Dean to Willowbrook Director of Deans: Salary – Scale III, Step 14, \$82,869.04 plus Director of Deans Stipend of \$8,900.55, effective 2008-2009 school year.

## **Personnel – continued**

### **Dean of Students Appointment:**

- Sara Courington, from Willowbrook Special Education teacher to Dean of Students: Salary – Scale III, Step 4, \$55,230.41 plus Dean Stipend of \$6,558.30, effective 2008-2009 school year.

### **Human Resource Director Appointment:**

- Vanessa Duffin, District Office: Salary – \$70,000, effective July 1, 2008.

### **Department Chair Appointments:**

- Mike Phillips, Addison Trail Special Education Teacher to Special Education Department Chair: Salary – Scale VII, Step 8, \$75,889.12, effective 2008-2009 school year.
- Barb Willson, Willowbrook Literacy Teacher to Literacy Department Chair: Salary – Scale V, Step 23 \$102,731.38, effective 2008-2009 school year.

### **IEP Coordinator Appointment:**

- Julie Johnson, Addison Trail IEP Coordinator: Salary – Scale VI, Step 10, \$79,824.11, effective 2008-2009 school year.

### **Certified Staff Appointments:**

- David Bowen, Addison Trail Math Teacher: Salary – Scale III, Step 6, \$59,961.71, effective 2008-2009 school year.
- Laura Brunetti, Addison Trail World Language Teacher: Salary – Scale I, Step 1 \$46,845.00, effective 2008-2009 school year.
- Anthony Genovese, Addison Trail Industry & Technology Teacher: Salary – Scale I, Step 1 \$46,845.00, effective 2008-2009 school year.
- Robert Kirch, Willowbrook Special Education Teacher: Salary – Scale III, Step 1 \$50,358.52, effective 2008-2009 school year.
- Chris Rafaj, Willowbrook Math Teacher: Salary – Scale I, Step 1, \$46,845.00, effective 2008-2009 school year.
- Kristen Roman, Addison Trail Psychology Intern: Salary - \$13,000, effective 2008-2009 school year.
- Kevin Weck, Addison Trail Social Studies Teacher: Salary – Scale IV, Step 3, \$55,933.09, effective 2008-2009 school year.

### **Certified Staff Re-Appointment:**

- Kerry Leaf, Addison Trail Physical Education Teacher, Part Time (.2): Salary – Scale III, Step 4 \$10,041.89 (2/11ths of \$55,230.41), effective 2008-2009 school year.
- Erin Kerrigan, Traveling Willowbrook/Addison Trail Art Teacher, Part-Time (.10): Salary – Scale I, Step 2 \$43,864.08, (10/11ths of \$48,250.49), effective 2008-2009 school year.
- Maureen Lacni, Addison Trail Math Teacher, Part-Time (.9): Salary – Scale I, Step 3, \$40,627.51 (9/11ths of \$49,655.84), effective 2008-2009 school year.

### **Classified Appointment:**

- Licel Tornabene, Addison Trail Registrar (replacing Geri DeLeon): Level IV, Step 1, \$34,326.60, effective May 29, 2008.

**Personnel – continued****Classified Re-Appointments:**

- Laura Nork, Willowbrook Student Supervisor, Part-Time (5hours): Salary - \$12.89/hour, effective 2008-2009 school year.
- Cindy Bruns, Addison Trail Teacher Aide, Reading, Full-Time: Salary - \$14.56/hour, effective 2008-2009 school year.
- Kathleen Crane, Addison Trail Teacher Aide, LSC/Reading, Special Education, Full-Time: Salary \$14.56/hour, effective 2008-2009 school year.
- Patricia Hochheimer, Addison Trail Special Education Teacher Aide, Full-Time: Salary - \$13,30/hour, effective 2008-2009 school year.
- Cory Little, Addison Trail Special Education Teacher Aide: Salary - \$13.30/hour, effective 2008-2009 school year.

**Classified Resignations:**

- Angela Bauers, Addison Trail Reading Teacher Aide, effective end of the 2007-2008 school year.
- Dana Flosi, Addison Trail Special Education Teacher Aide, effective end of the 2007-2008 school year.
- Kelly Garinger, Addison Trail Writing Center Teacher Aide, effective end of the 2007-2008 school year.

**DAOES Board Appointment**

Dr. Humphrey stated that each year the Board of Education is required to designate a representative to the DAOES Board of Directors. It is recommended that Beth Yacobi be appointed at the DuPage High School District 88 Board representative to the DAOES Board of Directors for the 2008-2009 school year.

**DuPage/West Cook Low Incidence Service Agreement**

Dr. Humphrey stated that the DuPage/West Cook Low Incidence Service Agreement is a required document to continue services for students who qualify for special needs programs. It is recommended that the DuPage/West Cook Low Incidence Service Agreement be approved.

**Directions Budget 2008-2009**

Dr. Humphrey stated that the Directions Alternative Program agreement calls for annual approval of the Directions budget. The budget has been reviewed with the other member districts, Glenbard 87 and Downers Grove 99. It is recommended that the District 88 Board approve the Directions Budget for 2008-2009.

**Legislative Education Network of DuPage (LEND) Membership**

Dr. Humphrey stated that the Legislative Network of DuPage, (LEND) is an organization made up of the DuPage County schools that represents the interest of those schools in Springfield and Washington, D.C. It is recommended that t District 88 renew its membership in the amount of \$4,820.26 in the Legislative Education Network of DuPage.

**Purchase of Technology (Servers, UPS Components, Tablets)**

Mrs. Yacobi stated that the District 88 Technology Committee recommends the purchase of 7 servers, (1 database, 1 library circulation, 1 radius authentication, 2 storage backup, and 2 security camera video storage), 6 battery backup systems for the MDF (main server room at Willowbrook), 23 battery backup systems for IDFs (switch closets at Addison Trail and Willowbrook), and 103 tablets (first of 4 waves of portable computers for faculty and administration.)

It is recommended that authorization be given to purchase technology equipment that meet specifications as presented.

**Approval of the 2008 Graduates**

Mrs. Barbanente presented the list of 2008 District 88 graduates. Dr. Humphrey stated that although it has been the practice of the Board to ratify the list of graduates, it was the consensus of the Board to no longer ratify the graduate list.

**Review of Revised and Amended Board Policies**

Board members continued to review the following policies: 6:160 English Language Learners, 6:170 Title I Programs, 6:180 Extended Instructional Programs, 6:190 Extracurricular and Co-Curricular Activities, 6:210 Instructional Materials, 6:230 Library Resource Center, 6:235 Access to Electronic Networks, 6:240 Field Trips, 6:250 Community Resource Persons and Volunteers, 6:255 Assemblies and Ceremonies, 6:260 Complaints About Curriculum, Instructional Materials, and Programs, 6:270 Guidance and Counseling Program, 6:290 Homework, 6:320 High School Credit for Proficiency, 6:330 Achievement and Awards, 6:340 Student Testing and Assessment Program.

Corrections will be made to policies 6:190, 6:240, and 6:270. These corrections along with policies 6:160 through 6:340 will be brought back to the June 23<sup>rd</sup> board meetings as a separate action item for approval.

**SEPARATE ACTION ITEMS****SSCAC Intergovernmental Agreement**

Mr. Welch recommended that the intergovernmental agreement providing for the district to join the Suburban Schools Consortium for Annuity Compliance that was presented at the May 19<sup>th</sup> board meeting be approved. Mrs. Cain moved and Mr. Habel seconded to approve the Intergovernmental Agreement for the Suburban Schools Consortium for Annuity Compliance.

Roll Call vote:

Ayes: Mr. DeLeon, Mr. Habel, Mrs. Kucik, Mrs. Cain, Mr. Johnson

Nays: None

Motion carried unanimously.

**Gatekeeper Service Agreement**

Mr. Welch stated that the Suburban Schools Consortium for Annuity Compliance received proposals from several companies and selected Gatekeeper Administration & Consulting, L.L.C. as the third party administrator to facilitate the compliance responsibilities for the 403b tax sheltered annuity program.

Mrs. Cain moved and Mrs. Kucik seconded to authorize the administration to execute the service agreement with Gatekeeper Administration & Consulting, L.L.C.

Roll Call vote:

Ayes: Mr. Habel, Mrs. Kucik, Mrs. Cain, Mr. Johnson, Mr. DeLeon

Nays: None

Motion carried unanimously.

**BTF Projects: BTF #1 & #2 – General Trades and Primary Electrical Packages**

Mr. Welch stated that the following general trades and primary electrical packages were received. Mrs. Cain moved and Mrs. Kucik seconded to accept the following bid packages:

Roll Call vote:

Ayes: Mrs. Kucik, Mrs. Cain, Mr. Johnson, Mr. Habel, Mr. DeLeon

Nays: None

Motion carried unanimously.

- **General Trades**

It is recommended to accept the bid for the General Trades package to Manusos General Contracting in the base bid amount of \$277,500 for Addison Trail High School and in the amount of \$273,500 for Willowbrook High School.

- **Primary and Site Electrical**

It is recommended to accept the bid for the Primary and Site Electrical package from Gibson Electric in the base bid amount of \$1,634,000 for Addison Trail High School and from Connelly Electric in the amount of \$716,900 for Willowbrook High School.

**BTF Projects: Administrative Relocation – Electrical and AV Packages**

Mr. Welch stated that the following bids were received for the administration relocation – electrical and A/V packages. Mrs. Cain moved and Mrs. Kucik seconded to accept the following packages.

Roll Call vote:

Ayes: Mrs. Cain, Mr. DeLeon, Mr. Habel, Mrs. Kucik, Mr. Johnson

Nays: None

Motion carried unanimously.

**BTF Projects: Administrative Relocation – Electrical and AV Packages - continued**

- **Electrical**  
It is recommended to accept the bid for the Administration Relocation Electrical package to Connelly Electric in the base bid amount of \$219,800.
- **Audiovisual**  
It is recommended to accept the bid for the Administration Relocation Audio Visual to Sound Incorporated in the base bid amount of \$138,963.

**Resolution Authorizing Condemnation of Property Commonly Known as 437 North Lombard Road.**

Mr. DeLeon moved and Mrs. Cain seconded to approve the Resolution Authorizing Condemnation of Property commonly known as 437 North Lombard Road.

Roll Call vote:

Ayes: Mr. DeLeon, Mr. Habel, Mrs. Kucik, Mrs. Cain, Mr. Johnson  
Nays: None

Motion carried unanimously.

**INFORMATIONAL ITEMS REQUIRING NO ACTION**

**Summer Purchases Committee**

Mr. Welch stated that Mr. Irvin and Mr. Luebker are the members of the 2008 Summer Purchases Committee. They will decide on any action that is required during the summer for purchases for all items with the exception of Building the Future project bids. Ratification of the actions of both committees will be presented to the full board for ratification in August.

**Educational Focus Items for June 23, 2008**

Mrs. Yacobi reviewed the upcoming educational focus items for June 23, 2008. Items will include student recognition and a report on summer school.

**Recommendation for Additional Athletic Coaches**

Dr. Humphrey stated that the building administration and athletic directors have been monitoring the number of participants in the athletic programs. The number of participants has increased at both campuses making it possible for the formation of additional levels of teams to compete in the Conference. However, it has required split coaching assignments and the use of volunteer coaches to cover the additional levels and participants. In some cases participants were cut from programs due to a lack of supervision and coaching staff.



### **Recommendation for Additional Athletic Coaches - continued**

The administration is recommending the addition of ten (10) coaches for the District 88 programs, five (5) coaches at each school. This will allow both Addison Trail and Willowbrook to field additional levels of teams in sports with the greatest need.

The cost of the additional ten (10) coaches would range between \$48,723 and \$86,195 depending on the experience of the additional coach.

It is recommended that ten (10) additional coaches be added to the athletic staff, five (5) at each school for the 2008-2009 school year.

### **School Recognition – Assistant Principals**

Assistant Principal Constien and Assistant Principal Dietrich highlighted upcoming events, accomplishments and recognitions.

#### **Willowbrook**

- Students celebrated the first ever Warrior Pride Day and previewed the use of the commons/courtyard.
- Over 600 students attended Prom held at Drury Lane.
- Approximately 500 seniors in the Class of 2008 graduated on June 8<sup>th</sup>.
- Upcoming events: Remember Lauren 5K Run/Walk, Ford AAA National competition and Skills USA National competition.

#### **Addison Trail**

- Over 400 students attended Prom held at the Westin and the midnight cruise on the Mystic at Navy Pier.
- More than 750 students attended the PBIS BBQ having had no referrals or tardies during fourth quarter.
- Approximately 400 seniors in the Class of 2008 graduated on June 8<sup>th</sup>.
- Ongoing activities include athletic camps and summer school.

### **BOARD MEMBER REPORT(S) / FUTURE AGENDA ITEMS**

- Mrs. Cain recently attended the Small Learning Advisory Meeting.
- Mr. DeLeon attended the Addison Trail Prom and stated that the students were very well behaved and it was a great event.
- Dr. Humphrey commended the parents of District 88 who support the school, which in turn compliments the students and staff.
- Mr. Johnson asked board members to complete their Committee Sheets and return them to him.

### **PUBLIC COMMENTS**

None

### **ANNOUNCEMENT**

- Educational Focus Meeting: Monday, June 23, 2008, 7:30 p.m., District Boardroom located at: District Administrative Offices, 101 W. Highridge Road, Villa Park, IL 60181.

**CLOSED MEETING**

Mr. DeLeon moved, and Mrs. Cain seconded that the board go into closed session to discuss the minutes of meetings lawfully closed under this Act.

Voice Vote.

Motion carried unanimously.

The board went into closed session at 9:10 p.m.

**RECONVENE TO OPEN SESSION**

The board returned to open session at 9:15 p.m.

Roll Call:

Members present: Mr. DeLeon, Mr. Habel, Mrs. Kucik, Mrs. Cain, Mr. Johnson

Members absent: Mr. Luebker, Mr. Irvin

**ACTION, IF ANY, NECESSITATED BY CLOSED MEETING**

**Review of Closed Session Minutes**

Mrs. Cain moved and Mr. DeLeon seconded that the resolution for closed session minutes be adopted. This resolution will cause the minutes of the closed sessions from the following dates to be released: January 14, 2008, March 17, 2008 and April 5, 2008; the minutes of all other closed sessions from November 12, 2007 through March 10, 2008 to remain classified; and all other closed session minutes not enumerated on Exhibits A and B shall continue to remain classified.

Roll Call vote:

Ayes: Mr. DeLeon, Mr. Habel, Mrs. Kucik, Mrs. Cain, Mr. Johnson

Nays: None

Motion carried unanimously.

**ADJOURNMENT**

Mr. DeLeon moved and Mrs. Cain seconded that the meeting adjourn.

Voice Vote.

Motion carried unanimously. The board meeting adjourned at 9:11 p.m.

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**PRESIDENT, BOARD OF EDUCATION**

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**SECRETARY, BOARD OF EDUCATION**

**ATTEST:** \_\_\_\_\_  
**DATE**