



Building and Grounds Committee Meeting

**Tuesday, April 19, 2011
District Administrative Office**

MINUTES

The meeting was called to order at 4:00 p.m.

Present: Board members Tommy Edmier and Jay Irvin were present. Jim Luebker was absent. Administrators in attendance included: Bruce Martin, Bob Flemming, Tom Manka, Courtney Dement, Matt Thompson, Tom Cantlin, Dave Andrews, and Steve Humphrey.

The "Rental Agreement Review" topic was discussed; the current Board Policy 8:20, Community Use of School Facilities was distributed. The committee discussed the current protocols that were included with the policy. The board members indicated concern for the school supervision of events during rental use to ensure personal and property safety. The need for district-wide protocols was believed to be a helpful tool. Other suggestions resulted in a proposal for a "Rental Use Handbook" that would be developed during the summer.

The Handbook would include revised rates, security plan specifications and out-of-pocket clarity. The board members felt that Policy 8:20 was good as it is written and that procedures are better suited for the Handbook.

The Committee reviewed the parking problems at ATHS in the circle drive near the field house and the curb areas in the south parking lot. The administrators outlined efforts to improve parking conditions so congestion and blockages were eliminated. The Committee was apprised of the efforts by the Addison Police Department to work with the school so tickets could be written for those parking incorrectly.

The security cameras status was reviewed and the Committee was updated on the current concerns. The consensus was that the district would finish the security camera plan, and should move this from the "deferred" status to be included in finishing the project in an effort to protect the facilities.

The Committee also heard concerns for the overhead concrete walkway that is located in the southwest corner of the lower level, ramp area at WBHS. It needs to be repaired for safety reasons.

The Committee discussed concerns related to completing the Summer BTF Projects and the need to finish the BTF project and do more than just life safety. The roofing schedule repair/replacement should be reviewed at a future meeting.

The board members heard concerns from the administration about access to the AT Practice field; the asphalt near the south end of the football stadium and other items identified by the board and administrators as items needed to finish BTF.

Attachment to these minutes include:

- Meeting Agenda
- Board Policy 8:20 - Community Use of School Facilities

The Committee adjourned at 5:55 p.m.

President, Board of Education

Secretary, Board of Education

Attest: _____
Date